

**Governing Board of Trustees Regular Meeting  
Wednesday, March 28, 2018**

**Members present:**

Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Member absent:**

Doug Rafner

**Meeting called to order at 4:47pm.**

**1. CALL TO ORDER OPEN SESSION**

**Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Gibson called the meeting to order at 4:47pm.

**Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public input.

**Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Gibson adjourned the meeting to Closed Session at 4:47pm.

Member Halpern joined Closed Session at 5:08pm.

**2. CLOSED SESSION**

**Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Government Code § 54956.9(d)(1)): Special Education Matter, OAH Case No. 2017110756**

**Discussion: 2.2 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Government Code § 54956.9(d)(1)): Special Education Matter, OAH Case No. 2018020023**

**Discussion: 2.3 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association**

**3. RECONVENE OPEN SESSION**

**Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Gibson reconvened to Open Session at 5:46pm.

**Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION**

Governing Board President Gibson reported no action taken during Closed Session.

**Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

**Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries.

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**4. CORRESPONDENCE/COMMUNICATIONS**

**Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence from the community:

- (2) parent regarding the intra-district transfer process.
- Several parents inquiring about and/or requesting the Board consider a resolution regarding school safety and/or gun control.
- Several parents regarding support for safety measures to protect our children.
- (1) parent regarding early enrollment into kindergarten for her child.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS  
No public input.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, MARCH 2018

Superintendent and Governing Board recognized the Classified Employees of the Month, March 2018:

Ashley Falls School: Teresa Landgraf, Occupational Therapist  
Carmel Del Mar School: Abraham Sanchez, Night Custodian  
Del Mar Heights School: Steve Dale, Instructional Assistant  
Del Mar Hills Academy: Kevin Wildberger, Special Education Aide  
Ocean Air School: Neeraja Bokkala, Special Education Aide  
Sage Canyon School: Megan Lombardo, Office Assistant  
Sycamore Ridge School: Toni Fisher, Special Day Class Aide  
Torrey Hills School: Nick Hoffman, Special Education Aide  
Early Childhood Education Program: Christina Mendelsohn, Instructional Aide  
District Office: Sean Johnson, Maintenance Worker III (Electrical)

### Report: 5.2 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2017-2018 DMCTA President, Erik Bienke, provided a DMCTA report to the Board, including:

- Twenty DMCTA members participated in *March for Our Lives Against Gun Violence* in San Diego.
- Extended thank you to DMUSD for their response to the safety issue and the safety training given to staff.
- Met with Tiffany Kinney, Superintendent McClurg and Lori Cummins to discuss school safety.
- DMCTA members hosted refreshment station at Carmel Valley 5K Run.
- Introduced Sycamore Ridge DMCTA site representatives, Leslie Johnson and Kristin Bonaguidi, who shared the learning going on at Sycamore Ridge through a "Week of WOW!"

### Report: 5.3 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

The 2017-2018 DMSEF President, Susan Polizzotto, provided a report on DMSEF activities to date, including:

- Shared the April push to raise money for STEAM+ 2018-2019 school year.
- Received contributions of \$943,550 as of March 27, 2018. The goal is to provide \$1.8 million.
- Reported on the recent and upcoming jog-a-thons at Sage Canyon School, Sycamore Ridge School, and Ashley Falls School.
- Planning for the 2018-2019 DMSEF Board of Directors.
- Encouraged support for the DMSEF.

### Report: 5.4 REPORT: PARENT TEACHER ASSOCIATION (PTA)

The 2017-2018 Sycamore Ridge School PTA President, Kelsey Stallings, provided a report to the Board on 21st Century Learning Environments.

### Report: 5.5 REPORT: BOARD REPORTS/COMMENTS

Events including multiple Governing Board Members:

- Attended Governing Board of Trustees Visitation to Carmel Del Mar School.
- Attended Governing Board Workshop regarding Facilities.
- Board Members attended district community meetings regarding facilities.
- Members Cochrane and Halpern attended CSBA Masters in Governance Modules.

Member Gibson:

- Interested in opportunities for our children to be involved in school safety.
- Shared updated legislation on Stop School Violence Act, which was passed by the Senate and is a part of the Government spending bill.

Member Halpern:

- Number of parents have reached out on the topic of school safety.

Member Wooden:

- Thanked Kristin for report on school safety legislation.
- Interested in seeing more mental health issues addressed.
- Served as judge at the San Diego Greater Science Engineering Fair.

Member Cochrane:

- Attended DMSEF March; Board Meeting.
- Attended Sage Canyon School jog-a-thon.
- Attended NCCSE, Special Education Local Planning Area (SELPA) Meeting; discussed special education funding and benefits of SELPA.
- Accepted appointment to NCCSE as Chair of Board of Directors.

Report: 5.6 REPORT: SUPERINTENDENT

Superintendent McClurg reported district activities, including:

- Attended the North Coastal Council of PTAs for their annual Superintendents Forum and expressed appreciation for all that the PTA does for our children and community.
- The efforts of the Del Mar Schools Education Foundation, and the contributions, greatly impact our educational program. Highly value all Foundation leaders/volunteers for all of their hard work.
- All DMUSD schools held Kindergarten Information Meetings last week with families enrolling kindergartners. Registration for the 2018-2019 school year begins April 2nd.
- With Cathy Birks, Assistant Superintendent of Business Services, attended the (SF)2 Spring Symposium in Sacramento. Shared revenue report.
- We encourage the community to provide input regarding the Local Control and Accountability Plan (LCAP). The survey is posted on the district website.
- Shared Superintendent's Message to the Community, including:
  - School Safety
  - How Del Mar Schools are changing
  - District wide facility needs
  - Shifts in District enrollment
- The District is holding community outreach regarding facilities: Face-to-Face with the Superintendent, and Town Hall Meetings to get input from the entire Del Mar community.
- District is holding Staff Focus Groups at all eight school to gather thoughts and opinions from groups of staff members to inform ongoing implementation of District Design 2022.
- Member Gibson and Superintendent shared condolences regarding the passing of (SF)2 President Ron Bennett.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

Public request to address the Governing Board:

*Reference Item 8.1: Board Report, Second Step Curriculum, Student Well-being, School Safety.*

Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

Approve Minutes:

- February 28, 2018 Regular Meeting
- March 7, 2018, Special Visitation
- March 15, 2018, Special Closed Session

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, 2019-2020 SCHOOL YEAR CALENDAR

Resolution: Approve proposed 2017-2018 School Year Calendar.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 BOARD APPROVAL TO "PIGGYBACK" FROM IRVINE UNIFIED SCHOOL DISTRICT FURNITURE BID NO. 2017/2018-1FA

Resolution: Approve the use of Irvine Unified School District Furniture and Equipment Bid No. 2017/2018-1FA for the purchase of classroom furniture and equipment.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.6 BOARD APPROVAL, 2017-2018 STORM WATER MANAGEMENT PLAN ANNUAL PROGRESS REPORT

Resolution: Approve the 2017-18 Storm Water Management Plan Annual Progress Report.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, CORRECTION TO 2018-2019 EARLY CHILDHOOD DEVELOPMENT CENTER TUITION INCREASE

Resolution: Approve the District's 2018-2019 Early Childhood Development Center tuition increase, as corrected.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent), Information: 6.8 BOARD INFORMATION, CAL200 SETTLEMENT AGREEMENT REPORT  
Resolution: No action. Informational only.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 BOARD APPROVAL, NON-PUBLIC AGENCIES MASTER CONTRACTS FOR THE 2017-2018 SCHOOL YEAR  
Resolution: Approve Non-Public Agency Master Contracts for Special Education Services for the 2017-2018 school year.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.10 BOARD APPROVAL, COUNTYWIDE PLAN FOR EXPELLED STUDENTS  
Resolution: Approve Countywide Plan for Expelled Students.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.11 BOARD APPROVAL, ATTENDANCE IN NEW MEXICO FOR SPECIAL EDUCATION TRIENNIAL ASSESSMENTS  
Resolution: Approve attendance in New Mexico for Special Education Triennial Assessments.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.12 BOARD APPROVAL, MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN DEL MAR UNION SCHOOL DISTRICT AND SANDHILL CHILD DEVELOPMENT CENTER  
Resolution: Approve the Memorandum of Understanding (MOU) between Del Mar Union School District and Sandhill Child Development Center.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.13 BOARD APPROVAL, ATTENDANCE AT COURAGEOUS PRINCIPALS LEADERSHIP INSTITUTE  
Resolution: Approve Attendance at Courageous Principals Institute.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.14 BOARD APPROVAL, ATTENDANCE AT 2018 NATIONAL SCIENCE TEACHERS ASSOCIATION CONFERENCE ON SCIENCE EDUCATION

Resolution: Approve attendance at NSTA 2018 National Conference.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.15 BOARD APPROVAL, ATTENDANCE AT PROJECT ZERO SPRING SERIES WORKSHOP  
Resolution: Approve Attendance at Project Zero Spring Series Workshop.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.16 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.17 CONSENT CALENDAR  
Resolution: Approve Consent Items 6.1 - 6.16.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 7. CURRICULUM AND INSTRUCTION

## 8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, SECOND STEP CURRICULUM, STUDENT WELL-BEING, SCHOOL SAFETY

Shelley Petersen, Assistant Superintendent of Instructional Services, introduced Alison Fieberg, Assistant Principal. Assistant Principal Fieberg shared an informational presentation on Second Step curriculum to the Governing Board, including:

- Second Step: Skills for Academic & Social Success:
- How is Second Step Aligned to State Priorities?
  - Priority 3: Parent Involvement
  - Priority 5: Student Engagement

- o Priority 6: School Climate
- Alignment to LCAP: Goal 2
- Alignment to District Design 2022: Lever 2
- Why Second Step:
  - o Collaborative Academic, Social, and Emotional Learning (CASEL)
- What do Students Learn?
- Skills for Learning
- Empathy
- Emotion Management
- Problem Solving
- Sixth Grade Curriculum
  - o Mindsets and Goals
  - o Values and Friendships
  - o Thoughts Emotions, and Decisions
  - o Serious Peer Conflicts
  - o Second Step in Action

*ITEM 5:7 Request to address the Governing Board regarding Item regarding ITEM 8.1:BOARD REPORT, SECOND STEP CURRICULUM, STUDENT WELL-BEING, SCHOOL SAFETY:*

- Jeannie Thomas, Del Mar Hills Academy community, regarding support from the Board for a gun violence protection resolution. (address on file)
- Sonya Norman, Del Mar Heights School community, regarding support from the Board for a gun violence protection resolution. (address on file)
- Marisa Criqui, Del Mar Hills community, regarding support from the Board for a gun violence protection resolution. (address on file)
- Kristen Panebianco, Torrey Hills community, regarding support from the Board for a gun violence protection resolution. (address on file)

Governing Board gave the District direction to draft a resolution in favor regarding school safety.

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE APRIL 2018 REGULAR GOVERNING BOARD MEETING

Preliminary items for the April 2018 Regular Governing Board Meeting:

- Board Approval, Minutes of Regular Governing Board of Trustees Meeting, March 28, 2018
- Board Approval, Minutes of the Governing Board of Trustees Special Visitation, April 4, 2018
- Draft of resolution in support of gun control.

Action: 12.4 ADJOURNMENT OF MEETING

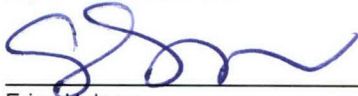
Governing Board President Gibson adjourned the meeting at 7:10pm.

Motion to Adjourn meeting.

Motion by Erica Halpern, second by Steve Cochrane.

Minutes of March 28, 2018 Adopted:

Signature of Board Clerk:

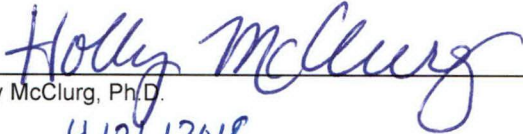


Erica Halpern

4/25/18

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

4/26/2018

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent